

**OBSERVATION, ASSESSMENT & RECORD KEEPING WORKSHOP**  
**ADELAIDE 7 OCTOBER 2018**

Education .... *should no longer be thought of as imparting knowledge, but must take a new path that seeks to release the human potential within us all.* Maria Montessori

This interactive Workshop is open to teachers, classroom assistants and anyone interested in teaching using the methods based on Dr Maria Montessori's philosophy. The sessions will assist understanding of Observation, Assessment and Record Keeping across the ages. They will also provide opportunities for gathering and sharing information and ideas.

The Montessori approach

- *meets the tendency for repetition*
- *provides essential skills*
- *builds confidence*
- *assists children to independence*

The presenter, Anna Golab, is the special education coordinator in a Montessori school that offers early childhood, primary and middle school programs. Aside her classroom responsibilities, Anna's other teaching commitments include teaching English to adults and adolescents, and mentoring teachers. She holds a Master's Degree in Special Education. She also has a Diploma in Early Childhood Education and over 25 years of classroom teaching experience working in a Montessori setting as both a classroom teacher and as a teaching principal.

**PLEASE FAMILIARISE YOURSELF WITH THE LOCATION, AND ARRIVE FOR A PROMPT 9AM START**

**VENUE:** Southern Montessori School, 53 Galloway Road, O'Sullivan Beach SA

**DATES & TIMES:** Sun 7 October 2018 9am-4pm

**COST:** \$250 *gst free*

**CLOSING DATE**

Registrations and payment must be received by the office no later than **Wednesday 26 September 2018**

**Holistic Education for Educators**

Montessori World Educational Institute (Australia) Inc.

A.B.N. 94 256 303 039

Unit 3/20 Comserv Loop, Ellenbrook WA 6069

T (08) 6296 7900 F (08) 6296 7911 E [info@mwei.edu.au](mailto:info@mwei.edu.au) [www.mwei.edu.au](http://www.mwei.edu.au)

### PLEASE BRING

- \* Lunch (light morning tea will be provided – biscuits/slice)
- \* Writing materials - paper, pen, HB pencil, sharpener, coloured pencils, ruler
- \* Examples of Observations for sharing and discussion

### IMPORTANT INFORMATION

- \* Only registrations for full attendance will be accepted.
- \* Attendance at this workshop will not entitle non-Montessori Institute students to receive Curriculum Guides.
- \* A Certificate of Attendance will only be provided for full attendance. Please ensure you sign in every day.
- \* A late registration fee of \$30 applies if enrolling after closing date, providing places are available.
- \* There is no refund of workshop fees, however monies paid may be held over to another workshop in exceptional circumstances.
- \* A fee of \$30 per workshop day will apply for cancellation of registration prior to the workshop.
- \* A 50% discount applies to anyone attending **this** workshop a second time (a copy of the previous workshop attendance certificate must accompany the registration form).
- \* The workshop venue does not have child-minding/babysitting facilities. Private arrangements, off-site, to be arranged by participants requiring this.

### PAYMENT

- \* Strictly one person per registration form. Each participant must complete a registration form

## THE MONTESSORI INSTITUTE WORKSHOP PARTICIPANT CODE OF CONDUCT

This Code of Conduct applies to all participants attending a Montessori Institute workshop.

RIGHTS	RESPONSIBILITIES
<p>Every person has the right –</p> <ul style="list-style-type: none"><li>● to be treated with respect and dignity</li><li>● to hold and express an opinion</li><li>● to work in a positive learning environment</li><li>● to achieve one’s personal best in all aspects of learning</li><li>● to work in a clean and safe environment</li><li>● to have personal privacy and property respected</li></ul>	<p>Every person has the responsibility –</p> <ul style="list-style-type: none"><li>● to treat others with respect and dignity</li><li>● to respect the rights of another</li><li>● to respect that others have a right to hold and express an opinion</li><li>● to express their own opinion in an appropriate way and at appropriate times</li><li>● to contribute to a positive learning environment</li><li>● to aim to do one’s personal best in all aspects of learning</li><li>● to maintain a clean, safe environment</li><li>● to respect personal privacy and property of others</li></ul>

## REGISTRATION FORM

### ADELAIDE OBSERVATION, ASSESSMENT & RECORD KEEPING WORKSHOP – 7 OCTOBER 2018

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

I am associated with \_\_\_\_\_ School / Organisation.

Where did you hear about this workshop? \_\_\_\_\_

Would you like to be included on the email notification list for workshops? **Y** **N** **Currently on list**

I have previously attended the following Montessori Institute Workshops: \_\_\_\_\_

\_\_\_\_\_

If you are currently employed at Montessori School/Centre, please provide details (e.g. Director/ Assistant, age group of children and give length of time).

\_\_\_\_\_

I \_\_\_\_\_ agree to abide by the attached Code of Conduct when attending Workshops held by the Montessori Institute.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CLOSING DATE** - Registration form and payment to arrive no later than **Wednesday 26 September 2018**

Payment of \$ \_\_\_\_\_ made by: MasterCard Visa Direct Debit

#### PAYMENT BY CREDIT CARD

Credit Card No. \_\_\_\_\_ Expiry Date: \_\_/ \_\_

For the amount of (Australian Dollars) \$ \_\_\_\_\_ Cardholder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### DIRECT BANK TRANSFER TO THE MONTESSORI INSTITUTE

**BSB:** 016 498 **Account:** 199 999 463 **Name:** MWEI Aust **Reference:** SA [Surname]

#### RETURN REGISTRATION FORM TO

**Post:** 3 / 20 Comserv Loop, Ellenbrook WA 6069

**Phone:** (08) 6296 7900

**Fax:** (08) 6296 7911

**Email:** bhendry@mwei.edu.au

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