COURSE INFORMATION
2015

GRADUATE DIPLOMA OF EDUCATION (MONTESSORI)

DIPLOMA OF EARLY CHILDHOOD & PRIMARY EDUCATION (MONTESSORI)

ADVANCED CERTIFICATE IN MONTESSORI STUDIES

DIPLOMA OF MONTESSORI LEADERSHIP AND PRACTICE
Contents

Montessori Institute Courses ................................................................. 3
IELTS Information................................................................................. 4
Graduate Diploma of Education (Montessori) ................................. 5
Diploma of Early Childhood & Primary Education (Montessori) ........ 6
Advanced Certificate in Montessori Studies ..................................... 7
Diploma of Montessori Leadership and Practice ............................. 8
Curriculum Modules, Guides and Workshops ................................. 9
Recognition of Prior Learning (RPL) .................................................. 11
Course fees .......................................................................................... 13
FAQ ...................................................................................................... 14
Contact information ............................................................................ 15
Application form (Graduate Diploma & Leadership Diploma) ........... 16
Application form (Diploma)................................................................. 21
Application form (Advanced Certificate) .............................................. 24
MONTESSORI WORLD EDUCATIONAL INSTITUTE (AUST) INC

Montessori World Educational Institute (Australia) Inc. (the Montessori Institute) is a not for profit organisation accredited by the Tertiary Education Quality and Standards Agency as a Higher Education Provider. It was founded for the purposes of making knowledge, training, information and materials relating to the Montessori approach to education, accessible to educators.

COURSES

The Institute offers a range of courses delivered flexibly in a modular format. All our courses can be completed both part time and full time, to accommodate your work commitments and lifestyle.

TEACHER QUALIFICATIONS

Graduate Diploma of Education (Montessori) is the only fully accredited, University level course in Australia offering a teacher qualification and Montessori training. It is accredited by TEQSA and recognised by the Australian Institute for Teaching and School Leadership (AITSL), as a teacher education program. The Early Childhood specialisation is recognised by the Australian Children’s Education and Care Quality Authority (ACECQA) as an Early Childhood Teacher qualification.

Diploma of Early Childhood and Primary Education (Montessori) is an accredited TEQSA higher education course that offers the opportunity to study across the range of birth to primary education. It complements or lays the foundation for working in an educational environment with children. It is recognised by ACECQA as an approved diploma level education and care qualification, with no further study required. While it is not a teaching qualification, it has been accepted, along with work experience, as entry into a Bachelor of Teaching with one or two years credit.

ASSISTANT QUALIFICATIONS

Advanced Certificate in Montessori Studies offers training in Montessori education. It is appropriate for those working in early childhood environments who do not require a qualification of Diploma or above. This is not an accredited course.

LEADERSHIP QUALIFICATIONS

Diploma of Montessori Leadership and Practice is designed for Heads of Schools, Directors or others in leadership positions in Montessori schools or centres, to gain a general understanding of Montessori principles and practices, while further developing their leadership skills.

Note: All courses involve attendance at intensive block workshops, submission of written assignments, practical experience in educational environments and examinations.

Contact the Office for further information on all courses info@mwei.edu.au
IELTS REQUIREMENT

IELTS (International English Language Testing Score) is a proven and accepted entry requirement. It is accepted worldwide as a secure, valid and reliable indicator of true-to-life ability to communicate in English for education, immigration and professional accreditation. Applicants can apply on-line and there are many test centres around Australia.

There is no pass or fail in IELTS. Candidates are graded on their performance, using scores from 1 to 9 for each part of the test Listening, Reading, Writing and Speaking. The results from the four parts then produce an Overall Band Score.

Applicants for a Montessori Institute Graduate Diploma and Diploma course, who do not have an Australian High School Certificate or TAC Certificate IV or who have English as a Second Language, require a score of score of seven (7.0) or more in the reading and writing and a score of eight (8.0) or more in speaking and listening as a prerequisite for enrolment.

IELTS test must be Academic Tests. General Training IELTS tests are not acceptable.


Written assignments
A tutor will be allocated upon enrolment in the course or module. Assignments are submitted via email to your tutor on a regular basis. The Graduate Diploma, Diploma and Advanced Certificate courses are delivered in a modular format; whilst deadlines are set, organisational skills are still essential to your educational success.

Workshops
Intensive block workshops are a component of the course; you will be required to attend up to 20 days of workshops in total. Workshops are generally presented over weekends or during school holidays to avoid conflicts with work commitments. The costs of workshops are included in the fee for each Module for the Graduate Diploma, Diploma and Advanced Certificate.

Reference books
You will receive relevant Curriculum Guide(s) on enrolment in a Curriculum Module, your curriculum guides are a reference guide for each piece of Montessori equipment. The guides are in full colour and are a valuable resource for the Montessori teacher.

E Learning
We are pleased to offer the MOODLE online learning system to our students. When enrolling in a course, you will be allocated a username and student login. You can access articles relating to your assignments, you can also connect with other Montessori Institute students, see upcoming events and view your assignment marks and exam results here.

Student Library
The Montessori Institute offers an extensive lending library free of charge to all currently enrolled students. To request a book, simply email the office and books will be mailed to you via Australia post. Students may borrow books for up to 8 weeks, after which time they must be returned to the office.

Fee-Help
The Institute does not offer Fee-Help or other student loans.
GRADUATE DIPLOMA OF EDUCATION (MONTESSORI)

ENTRY REQUIREMENTS
Applicants will require an appropriately recognised and relevant Australian Bachelor Degree from University. If you have an International Degree, it will need to be assessed by The Overseas Qualifications Unit in your state as equivalent to an Australian Degree. An IELTS Academic Test is also required.

Students choose a minor in either:
- Early Childhood 0-8 years (Montessori curriculum focus 3-6 years) or;
- Primary Education (Montessori curriculum focus 6-12 years)

COURSE DESIGN
This course is designed for applicants with a relevant Bachelor Degree who would like to qualify as both a Montessori and mainstream teacher. Graduates from this course will be eligible to apply for teacher registration*.

COURSE STRUCTURE
The Graduate Diploma Course is divided into nine modules:
- Introductory Module (which must be taken first)
- Eight other Modules taken over 4 semesters (or 8 semesters part time)
- Twelve weeks of Teaching Practice in a variety of Montessori and mainstream environments
- Written Examination
- Oral/Practical Examination

STUDY TIMEFRAME
This course can be completed in two years (full time) or up to four years (part time).

APPROXIMATE STUDY TIMES
Approximate course work times in online or blended activities:
- Educational Theories, Philosophy and Child Development 360 hours
- Curriculum workshops, assignments and examinations 660 hours
- Practice teaching experience 420 hours (12 weeks, 60 days)
- Additional Independent Study Time approximately 600 hours

TOTAL - 2040 hours nominal

Course Fee
Graduate Diploma Module Fee Schedule
- Enrolment and Module GDTM501 $4500
- Modules GDTM502, GDTM504 & GDTM506 $450 each module
- Module GDCM503 $900
- Module GDCM505 & GDCM507 $1200 each module
- Module GDCM508 & GDRM509 $1350 each module

TOTAL-$11850

*TEACHER REGISTRATION REQUIREMENTS: Australian states have their own registration requirements. Montessori Institute graduates register with the state body; or with the Teacher Education Board WA for initial teacher registration and apply under the Mutual Recognition Act 1992 for teacher registration in their own state. All information is given in good faith and to the best of our knowledge. We urge you to check with your state’s teacher registration body for confirmation.

EMPLOYMENT: Individual employers, including state education departments, may have their own eligibility requirements and recruitment policies.
ENTRY REQUIREMENTS
Applicants will require

- Evidence of satisfactory completion of Year 12
- or an overseas equivalent WITH evidence of an English Language assessment.

Choose a focus area from the following age groups:

- 0-3 years  Infants
- 3-6 years  Early Childhood
- 6-12 years  Primary

THE COURSE IS DESIGNED FOR
The Diploma of Early Childhood and Primary Education offers the opportunity to study externally across the age range of birth to primary education. It compliments or lays the foundation for working in an educational environment with children. It is suitable for:

- Registered teachers aiming to become Montessori trained
- Those wanting to gain a Montessori qualification as a pathway to a Bachelor of Education at University (it has been accepted, along with work experience, as entry into a Bachelor of Teaching with two years credit)
- Those who need an approved Diploma level education and care qualification to work in a Montessori child care or playgroup setting
- To gain skills and knowledge required for teaching or assisting in a Montessori environment

Please note - it is not a teaching qualification on its own.

COURSE STRUCTURE
The Diploma Course is divided into nine modules:

- Introductory Module (which must be taken first)
- Eight Modules taken over 4 semesters (or 8 semesters part time)
- 240 hours of Teaching Practice
- Written Examination
- Oral/Practical Examination

STUDY TIMEFRAME
The Diploma course is studied over a period of two years (full time) or up to four years (part time). All modules are offered over two years. Enrolment is dependent on the schedule for module/s being offered in particular State/s.

Approximate study times for the various aspects of the Diploma Course are:

- Introductory and Four Theory Modules 440 hrs.
- Four Curriculum Modules 860 hrs.
- Examinations 60 hrs.

TOTAL – 1360 hours nominal

Course Fees: Enrolment and Introductory Module $2500
Theory Modules $ 300 per module
Curriculum Modules $ 850 per module
Exam Fees $ 190 per exam (x2)

(Enrolment fees paid in full or payment plan available for Introductory Module only. Workshop fees included in Module fee)

1 All fees are subject to annual increment
ENTRY REQUIREMENTS
No prerequisites but applicants must be over eighteen years of age. Enrolments for 15-18 year olds will be considered upon receipt of a Consent Form signed by a parent or guardian and submission of a 500 word essay outlining reasons for undertaking the course.

THE COURSE IS DESIGNED FOR:
- Those who want to train to be an Education Assistant, Playgroup leader or Child Care worker in a Montessori early childhood environment, centre or school.

COURSE STRUCTURE
- The Course consists of four modules: Environment and Sensorial; Language and Practical Life; Cognitive and Physical Development and Social and Cultural Module. Each Module includes workshops, practical experience and written assignments. A certificate of attainment is issued for each module. On completion of all four modules, a Practical Examination is required to be awarded the Advanced Certificate in Montessori Studies.
- All four modules are offered over two years. Enrolment is dependent on the schedule for module/s being offered in particular State/s.
- Practical Exam to be taken upon completion of all modules. The pass mark for this summative assessment is 65%.
- A total of 120 hours practical experience is required for the Advanced Certificate in Montessori Studies (30 hours for each module). Full-time or part-time classroom experience is acceptable, but where possible, should include experiences outside your working environment. A report on each week of classroom experience must be submitted on the required form included in each module and signed by a teacher or supervisor approved by the Montessori Institute.

STUDY TIMEFRAME
Approximate study times for the Advanced Certificate in Montessori Studies (i.e. all four modules) are:
- Theory and Curriculum Units 240 hrs.
- Curriculum workshops, observation and practice 280 hrs.
- Practice teaching 120 hrs.
TOTAL - 640 hours nominal

At time of publishing, this course is only offered in QLD and W.A. Contact the Montessori Institute for availability in other states.

Course Fees: $850 per module (Workshop fees included)

N.B. All fees are subject to annual increments.
DIPLOMA OF MONTESSORI LEADERSHIP AND PRACTICE

THE COURSE IS DESIGNED FOR:
Heads of Schools, Directors or others in leadership positions in Montessori schools or centres, to gain a general understanding of Montessori philosophies, curriculum, principles and practices while further developing their leadership skills.

COURSE STRUCTURE
- Four Theory Units which include twelve (12) written assignments
- Four Montessori Practice Units which include eight (8) Assignments & Observations.
- At least four (4) Intensive Block Workshops

STUDY TIMEFRAME
The Leadership Diploma course is studied over a period of one year (full time) or two years (part time). The course is self-paced but must be completed within this timeframe.
- Theory and Curriculum Units 400 hrs.
- Curriculum Workshops and Observations 160 hrs.

TOTAL – 560 hours nominal

Course Fee $2500 (paid in full, workshop fees not included)
Workshops are compulsory components of all courses. In order to fully understand the Montessori materials, you are required to attend a series of intensive block workshops. The table below indicates the workshops appropriate for course and the focus age groups chosen.

<table>
<thead>
<tr>
<th>Module One – all focus age groups</th>
<th>Foundation Workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Curriculum Modules 0-3 years</strong></td>
<td><strong>DIPLOMA 0-3 years Workshops</strong></td>
</tr>
<tr>
<td><strong>Module O</strong></td>
<td>Observation &amp; Record Keeping</td>
</tr>
<tr>
<td><em>Curriculum Guides</em></td>
<td>Adult as the Prepared Environment</td>
</tr>
<tr>
<td>1. Observation &amp; Environment</td>
<td>Creating &amp; Enhancing Prepared Environments Sensorial 3-6 (3 days)</td>
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<tr>
<td>2. Sensorial</td>
<td></td>
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<tr>
<td><strong>Module L</strong></td>
<td>Language 0-3 years</td>
</tr>
<tr>
<td><em>Curriculum Guides</em></td>
<td>Language (3-6 yrs – Day 2 only)</td>
</tr>
<tr>
<td>1. Language &amp; Practical Life</td>
<td>Practical Life – Care of Self 0-3</td>
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<tr>
<td></td>
<td>Practical Life – Care of Environment 0-3</td>
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<tr>
<td></td>
<td>Fine Motor Development 0-3</td>
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<td></td>
<td>Indirect Preparation for Mathematics 0-3</td>
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<tr>
<td><strong>Module C</strong></td>
<td>Food 0-3</td>
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<tr>
<td><em>Curriculum Guides</em></td>
<td>Creation of the Social Being 0-3</td>
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<tr>
<td>1. Social &amp; Cultural Studies</td>
<td>Culture 0-3</td>
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<td></td>
<td><em>Art, Technology, Music &amp; Science</em></td>
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<tr>
<td></td>
<td>Parents as Partners</td>
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<tr>
<td>Module One – all focus age groups</td>
<td>Foundation Workshop</td>
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<tr>
<td><strong>Curriculum Modules &amp; Units 3-6 years</strong></td>
<td><strong>DIPLOMA and GRADUATE DIPLOMA 3-6 years Workshops</strong></td>
</tr>
<tr>
<td>Module O &amp; GDCM 503 <em>Curriculum Guides</em></td>
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<tr>
<td>1. Practical Life</td>
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<tr>
<td>2. Sensorial</td>
<td>Practical Life (3 days)</td>
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<tr>
<td>- includes Observation &amp; Record Keeping</td>
<td>Sensorial 3-6 (3 days)</td>
</tr>
<tr>
<td>Observation and Assessment (1 day)</td>
<td>(Graduate Diploma only)</td>
</tr>
<tr>
<td>Module O &amp; GDCM 503 <em>Curriculum Guides</em></td>
<td>Geometry (4 days)</td>
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<tr>
<td>- includes Observation &amp; Record Keeping</td>
<td>Geometry</td>
</tr>
<tr>
<td>Observation and Assessment (1 day)</td>
<td>(Graduate Diploma only)</td>
</tr>
<tr>
<td>Module L &amp; GDCM 505 <em>Curriculum Guides</em></td>
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</tr>
<tr>
<td>Language 3-6 yrs (4 days)</td>
<td></td>
</tr>
<tr>
<td>- includes Planning, Transitioning, Communication</td>
<td>Language 6-12 yrs (5 days)</td>
</tr>
<tr>
<td>- includes Planning, Programming &amp; Communication</td>
<td>Language 6-12 yrs (5 days)</td>
</tr>
<tr>
<td>Module M &amp; GDCM 507 <em>Curriculum Guides</em></td>
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<tr>
<td>Mathematics 3-6 yrs (4 days)</td>
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<tr>
<td>- includes Behaviour Management &amp; Discipline</td>
<td>Mathematics 6-12 yrs (5 days)</td>
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<tr>
<td>- includes Behaviour Management &amp; Discipline</td>
<td>Mathematics 6-12 yrs (5 days)</td>
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<tr>
<td>Module C &amp; GDCM 508 <em>Curriculum Guides</em></td>
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<tr>
<td>Culture 3-6 yrs (5 days)</td>
<td>Cosmic Education (5 days)</td>
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<tr>
<td>- includes Practical Life for older students</td>
<td>Cosmic Education</td>
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<tr>
<td>Module C &amp; GDCM 510 &amp; 511 <em>Curriculum Guides</em></td>
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<tr>
<td>Cosmic Education</td>
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</tbody>
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10
RECOGNITION OF PRIOR LEARNING (RPL)

The Montessori Institute recognises that learning occurs in a variety of ways, including formal study at universities, other accredited institutions, private providers, employer-based training, professional development and relevant experience gained within the workforce. The Montessori Institute is committed to recognising previous studies and other relevant prior learning that contribute towards satisfying requirements for its courses. This information explains how to have your prior learning and current skills and/or knowledge recognised. Recognition of Prior Learning (RPL) is an integral part of our service and everyone is entitled to apply.

WHAT IS MUTUAL RECOGNITION?
Mutual Recognition allows entry into a course. If you have completed or commenced a Montessori Education course with another Registered Training Organisation, supply certification of your completed qualification or relevant Statements of Attainment for units assessed together with your proposal form. If we require further information we will contact you.

WHAT IS SKILLS RECOGNITION?
This enables students to obtain recognition of skills obtained through formal/informal training, work experience and/or life experience which can be assessed and demonstrated against Montessori Institute programmes.

Recognition of prior learning (RPL) is a process whereby the skills you have acquired over time can be formally acknowledged, irrespective of where or how they were acquired. RPL can be given for credit to a component or in some cases the whole of a unit.

WHO SHOULD APPLY?
If you think you might already have the skills or knowledge required for a part or parts of a Unit of the course, then you should consider applying for RPL as outlined here.

WHAT WILL SKILLS RECOGNITION COST?
There is a processing fee of $260 to be included with your Proposal for RPL. On receipt of the proposal form and evidence supplied, you will be advised of the cost of tuition fees for your relevant course of study. The initial processing fee of $260 for Skills Recognition is non-refundable regardless of the success or otherwise of your Application.

WHAT IS MEANT BY EVIDENCE?
Evidence refers to the various methods of demonstrating the required skills or competencies.
1. Validated letter
A validated letter should provide details concerning the duties, experience and responsibilities of the application relevant to the Assessment Criteria of the unit. It should attempt to provide some indication of the level of skill demonstrated by the applicants in their work performance. The author of the letter needs to be available to be contacted by the Montessori Institute.
2. Sample of Work (Work Projects)
If possible, you should accompany your proposal with relevant samples of work which demonstrates your competence for particular Performance criteria.
3. On-the-Job Assessment
If currently employed, it may be possible for a designated person/principal at your school to confirm your competence in specified areas.

OTHER FORMS OF EVIDENCE

Formal Training
Any qualifications relevant to a particular learning outcome (including school, college and university) or any specialised courses attended which might be relevant (short courses, workshops, specific professional development/Montessori related).
Short Courses/Professional Development
If you have a Statement of Attainment for individual units/modules or Attendance Certificates, these can be included.

CURRENCY
You must be confident that you are still able to effectively put your skills into practice or recall the required knowledge. One way of demonstrating currency of knowledge is that you are using the skill in your present work environment. RPL can only be awarded when the Montessori Institute is confident that the applicant currently holds the identified competencies.

RELEVANCY
The skills for which you are claiming RPL should relate directly to the elements and be at a comparable level.

SUFFICIENCY
There should be sufficient evidence to confirm the accuracy of your claims (e.g., letter from your principal, testimonials, references etc.)

AUTHENTICITY
The candidate must provide the evidence him/herself. As courses are offered on an external study basis only, this evidence will be closely scrutinized.

CAN I APPEAL?
If you are not happy with the final outcome, you can appeal the decision made. This will initially be discussed between you and a Montessori Institute representative. If you are still not happy, an Appeals Panel would be convened. A non-refundable fee of $50 is required to commence the appeal process, although there will also be further costs for the Panel's time.

RELIABILITY (CONSISTENT ACHIEVEMENT)
The outcome is the same no matter who conducts the assessment, when it is conducted, or where.

YOU ARE READY TO GO – WHAT NOW?
When you have completed your Proposal Form and supporting documents, submit them together with the processing fee of $260 to the Institute for assessment. Your proposal and supporting documentation will be forwarded to an Assessor for evaluation. Following the evaluation of your Proposal, you will be notified of the outcome of your application. If your application is successful you will be notified of any exemptions we can offer and the pro-rata cost of tuition fees applicable.
GRADUATE DIPLOMA OF EDUCATION (MONTESSORI)

Enrolment and Introductory Module Fee $4500
3 x Theory Modules of $450
1 x Curriculum Module of $900
2 x Curriculum Modules of $1200
1 x Curriculum Module of $1350
1 x Research Module of $1350

(Enrolment fees paid in full or payment plan available for Enrolment and Introductory Module only. Deposit of $1980 plus 3 payments of $850. All other Theory and Curriculum Modules must be paid in full at time of enrolment. Workshop fees, professional experience and exams included in the Module fees).

Each module is designed to be completed in 1 semester (20 weeks) and the cost includes workshop fees. N.B. Exam fees and Teaching practise are included in the fees. Fees are subject to annual increment.

DIPLOMA OF EARLY CHILDHOOD & PRIMARY EDUCATION (MONTESSORI)

Enrolment and Introductory Module Fee $2500 (Fee paid in full or 50% deposit plus 2 instalments for 2 months available on application)
4 x Theory Modules of $300 (paid in full on enrolment of each module)
4 x Curriculum Modules of $850 (paid in full on enrolment of each module)

Each module is designed to be completed in 1 semester (20 weeks) and the cost includes workshop fees. N.B. Exams fees are additional and fees are subject to annual increment.

DIPLOMA OF MONTESSORI LEADERSHIP & PRACTICE $2500

PAYMENT IN FULL
Payment required in a single transaction $2320.

ADVANCED CERTIFICATE IN MONTESSORI STUDIES

Completed in 4 modules
4 x Modules of $850 (paid on enrolment of each module).
Each module is designed to be completed in 1 semester and the cost includes workshop fees. Exam fees are additional and Module fees are subject to annual increment.

OTHER FEES

RECOGNITION OF PRIOR LEARNING (RPL)
Recognition of Prior Learning, Recognition of Current Competencies, National Recognition
Non-refundable processing fee $260.

EXAM FEES
Written Paper $190 (Diploma students only)
Practical Exam $190

WORKSHOP FEES $210 per day for Non-Institute students

REFUND POLICY Course enrolments are not transferable to another person, and course fees are not refundable after a period of one month (30 days) from date of enrolment. An administrative fee of $250 will be deducted from any refund made within the specified period of time.
FREQUENTLY ASKED QUESTIONS

HOW LONG WILL IT TAKE ME TO FINISH MY COURSE?
This depends on the course you are enrolled in:

- Graduate Diploma of Education (Montessori) 2 years full time or 4 years part time
- Diploma of Early Childhood and Primary Education (Montessori) 2 years full time or 4 years part time
- Advanced Certificate in Montessori Studies 6 months per Module
- Diploma of Montessori Leadership and Practice 1 year full time or 2 years part time.

The Graduate Diploma, Diploma and Advanced Certificate in Montessori Studies run on Semesters, but are still very flexible. The Leadership Diploma is self-paced and can be completed anywhere within your study timeframe.

ARE ALL COMPONENTS OF THE COURSE EXTERNAL?
No, there are compulsory face-to-face workshops and lectures with all of the Montessori Institute courses. Please see the Workshop table for the number of workshops you need to attend.

ARE WORKSHOPS HELD NEAR ME?
Workshops are held on a 2 year cycle in WA, QLD, NSW and VIC.

DO I NEED TO ATTEND THE WORKSHOPS?
Yes, as a requirement to complete the course, you must attend all of the required workshops for your course and age group. At the workshops you will gain knowledge about the Montessori curriculum, how to use the Montessori equipment and how to present material to the children in your age grouping.

IF I HAVE TEACHING EXPERIENCE, CAN I GAIN COURSE EXEMPTIONS?
Yes, for the Graduate Diploma course we can give some RPL for some aspects. For the Diploma and Advanced Certificate, we can only take into consideration Montessori qualifications. Please see the RPL information for further clarification.

WHAT IS AN AUSTRALIAN RECOGNISED DEGREE?
If you have an overseas University Degree and would like to apply for any of the Montessori Institute courses, your Degree must be recognised by 'The Overseas Qualifications Unit'.

You will need to apply directly to www.det.wa.edu.au/training/oqu.

ARE YOUR COURSES ACCREDITED?
Yes, the Graduate Diploma course is the only post graduate, university level Montessori course in Australia. The Graduate Diploma of Education (Montessori) 3-6 years and Diploma of Early Childhood & Primary Education (Montessori) 0-3, 3-6 years are recognised by ACECQA. The Montessori Institute and its courses are accredited through TEQSA.
CONTACT INFORMATION

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Web: www.mwei.edu.au
APPLICATION FOR ENROLMENT FORM 2015
GRADUATE DIPLOMA OF EDUCATION (MONTESSORI)

(Choose one focus age group only)

Graduate Diploma of Education (Montessori): 2 years full time: 4 years part time
Early Childhood (0-8 years) Montessori Curriculum 3-6 years [ ]
Primary (5-12 years) Montessori Curriculum 6-12 years [ ]

ENROLMENT and GDTM 501 Historical & Theoretical Underpinnings: $4,500 [ ]
Available anytime but must be completed first

Discuss with Enrolment Officer and indicate below if enrolling in other Modules

Note: suggested schedule below is for full time study in 2016 & 2017

<table>
<thead>
<tr>
<th>Theory Modules</th>
<th>Available Anytime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester One</td>
<td>GDTM 502 Educational Theories, Pedagogy and Child Development $450 [ ]</td>
</tr>
<tr>
<td>Semester Two</td>
<td>GDTM 504 Environments for Learning and Classroom Management $450 [ ]</td>
</tr>
<tr>
<td>Semester Three</td>
<td>GDTM 506 Role of Teachers and Partnerships $450 [ ]</td>
</tr>
<tr>
<td>Semester Four</td>
<td>GDRM 509 Inclusive Education &amp; Action Research $1350 [ ]</td>
</tr>
</tbody>
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Note: Only open for enrolment on completion of all other Modules

All Curriculum Modules have required workshops

<table>
<thead>
<tr>
<th>Curriculum Modules3</th>
<th>West Coast 2016/17</th>
<th>East Coast4 2016/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester One</td>
<td>GDCM 505 Language and Literacy $1200 [ ]</td>
<td>Semester One</td>
</tr>
<tr>
<td>Semester Two</td>
<td>GDCM 503 Foundations of Learning, Observation and Assessment $900 [ ]</td>
<td>Semester Two</td>
</tr>
<tr>
<td>Semester Three</td>
<td>GDCM 508 Cultural Studies $1350 [ ]</td>
<td>Semester Three</td>
</tr>
<tr>
<td>Semester Four</td>
<td>GDCM 507 Mathematics and Numeracy $1200 [ ]</td>
<td>Semester Four</td>
</tr>
</tbody>
</table>

3 Module fees are subject to annual increment
4 See Workshop Requirements attached
4 See Website for location of appropriate Workshops
Personal Details

Surname ............................................................... Mr/Mrs/Miss/Ms/Dr ......................

Given names ........................................................... Date of birth ........................................

Address .................................................................................................................................
................................................................................................................................................. Post code ..............................

E-mail address (Required) ............................................................................................................

Phone (Hm) ........................................ (Wk) ........................................ (Mob) .................................

Occupation ................................................................. Nationality ..............................................

Level of education reached ........................................................................................................

Previous Qualifications ............................................................................................................

........................................................................................................................................................

Certified document enclosed [ ] Certified Documents to be forwarded [ ]

Applications cannot be processed without certified evidence

Teaching or Montessori experience ..............................................................................................

How did you hear about our training courses? ...........................................................................

Have you ever attended any Montessori Institute workshops? (Please list) ..........................

........................................................................................................................................................

Do you have any disability or specific learning needs which may require special provisions on the

course? Yes/No

If so, please provide details: ........................................................................................................

(*This will not affect your enrolment. Please refer to Montessori Institute Access and Equity Policy).

I would like to study on a full/part time basis? Full time [ ] Part time [ ]
The following conditions apply to enrolment

- Course enrolments are not transferable to another person, and course fees are not refundable after a period of one month (30 days) from date of enrolment. An administrative fee of $250 will be deducted from any refund made within the specified period of time.
- A course extension can be applied for in writing and under exceptional circumstances.
- Withdrawal from the Graduate Diploma course after sixty (60) days, will register me as a fail. Any work completed to a satisfactory standard before this time, may be credited upon re-enrolment.
- The Montessori teaching practice component needs to be obtained in an approved Montessori classroom as per your study guide instructions. A working with children clearance (or equivalent) will be required before undertaking Teaching Practicum or classroom observations. It is the responsibility of the student to ensure requirements are met.
- I must attend all Workshops required for the relevant Module.
- The Montessori Institute has a commitment to provide a full range of workshops over a two year period on the West coast and East coast of Australia.
- If workshops are not offered in my state within my period of enrolment, I will travel to attend the required workshops.

I have read and agree to the above conditions and to abide by the current Montessori World Educational Institute (Australia) Inc. Code of Conduct Statement.

Signed ........................................................................................................ Date  .................................................................................................

I wish to use Option 1 Payment in full [ ]
I wish to use Option 2 Monthly instalments for Enrolment and Module GDTM501 only [ ]

(Deposit of $1990 and 3 monthly instalments of $850. A current credit card number is required for option 2 for monthly deductions by the Institute. All other modules must be paid in full at time of enrolment.)

I enclose $ ____________ (cheque/credit card) for full/instalment enrolment fee.

PAYMENT

CREDIT CARD  Payments can be made by credit card  MasterCard [ ]  Visa [ ]

Credit Card No: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Expiry Date: _ _ / _ _

Cardholder’s Name: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ For the amount of $ _ _ _ _ _ _ _ _

Signed: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Date: _ _ / _ _ / _ _
APPLICATION for ENROLMENT FORM 2015

DIPLOMA OF MONTESSORI LEADERSHIP

Diploma of Montessori Leadership and Practice
1 year full time: [ ]
2 years part time [ ]

Applications cannot be processed without certified evidence

Surname ..................................................................................................... Mr/Mrs/Miss/Ms/Dr ......................

Given names ......................................................................................... Date of birth ..............................................................

Address .......................................................................................................................... Post code ..................

E-mail address (Required) ........................................................................................................

Phone (Hm) ........................................ (Wk) .................................... (Mob) .................................

Occupation ......................................................................................................... Nationality ..................................................

Level of education reached ................................................................................................

Teaching or Montessori experience .....................................................................................

How did you hear about our training courses? ........................................................................

Have you ever attended any Montessori Institute workshops? (Please list) .................

.................................................................................................................................

Do you have any disability or specific learning needs which may require special provisions on the course? Yes/No

If so, please provide details: .................................................................................................

(*This will not affect your enrolment. Please refer to Montessori Institute Access and Equity Policy).
I would like to study on a full/part time basis?  
Full time [ ]  Part time [ ]

I wish to use Option 1 (Payment in full)  
I wish to use Option 2 (Instalments) as per the current Fee Schedule

(a current credit card number is required for option 2 for monthly deductions by MWEI)

I enclose $ ___________ (cheque/credit card) for full/instalment enrolment fee.

The following conditions apply to enrolment:

- Course enrolments are not transferable to another person, and course fees are not refundable after a period of one month (30 days) from date of enrolment. An administrative fee of $250 will be deducted from any refund made within the specified period of time.
- A course extension can be applied for in writing and under exceptional circumstances.
- Withdrawal from the Graduate Diploma course after sixty (60) days, will register me as a fail. Any work completed to a satisfactory standard before this time, may be credited upon re-enrolment.
- The Montessori teaching practice component needs to be obtained in an approved Montessori classroom as per your study guide instructions. There is an additional fee for Graduate Diploma students paid prior to commencing each Teaching Practice component (7).
- A working with children clearance (or equivalent) will be required before undertaking Teaching Practicum or classroom observations. It is the responsibility of the student to ensure requirements are met.
- I must attend all Workshops required for the relevant courses. Workshop fees are paid separately and are not included in the enrolment fee.
- Assessment fees are paid separately at the time of sitting examinations.
- The Montessori Institute has a commitment to provide a full range of workshops over a two year period on the West coast and East coast of Australia.
- If workshops are not offered in my state within my period of enrolment, I will travel to attend the required workshops.

I have read and agree to the above conditions and to abide by the current MWEI (Aust) Inc Code of Conduct Statement.

Signed ........................................................... Date .........................................................

PAYMENT

CREDIT CARD  Payments can be made by credit card  MasterCard [ ]  Visa [ ]

Credit Card No: ___________  ___________  ___________  ___________  ___________  ___________  ___________  ___________  ___________  ___________  Expiry Date: __ / __

Cardholder’s Name: _______________________________  For the amount of $ ___________

Signed: _______________________________ Date: __ / __ / __

3/20 Comserv Loop, Ellenbrook, WA 6069  Ph: (08) 6296-7900 Fax: (08) 6296-7911
Email: info@mwei.edu.au  Web: www.mwei.edu.au
ABN: 94 256 303 039
APPLICATION for ENROLMENT 2015

DIPLOMA OF EARLY CHILDHOOD AND PRIMARY EDUCATION MODULE FORMAT

(Choose one age group only)

Diploma of Early Childhood & Primary Education (Montessori): 2 years full time/4 years part time

- Early Childhood & Primary (0-12) Montessori Curriculum 0-3 years
- Early Childhood & Primary (0-12) Montessori Curriculum 3-6 years
- Early Childhood & Primary (0-12) Montessori Curriculum 6-12 years

MODULE ONE*: Enrolment and Module 1 - Introduction to Montessori Education $2,500

*Available anytime but must be completed first

Indicate below if enrolling in other Modules

Curriculum Modules have required workshops

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### Theory Modules

<table>
<thead>
<tr>
<th>Module</th>
<th>Available 2015</th>
<th>Semester</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MODULE E</td>
<td>[ ]</td>
<td>$300</td>
<td>Educational and Child Development Theory</td>
<td></td>
</tr>
<tr>
<td>MODULE P</td>
<td>[ ]</td>
<td>$300</td>
<td>Montessori Philosophy and Practice</td>
<td></td>
</tr>
<tr>
<td>MODULE F</td>
<td>[ ]</td>
<td>$300</td>
<td>Family and Quality Environments</td>
<td></td>
</tr>
<tr>
<td>MODULE T</td>
<td>[ ]</td>
<td>$300</td>
<td>Role of the Teacher and Professional Issues</td>
<td></td>
</tr>
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</table>

### Curriculum Modules

<table>
<thead>
<tr>
<th>Module</th>
<th>West Coast 2015</th>
<th>East Coast 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODULE O</td>
<td>[ ] $850</td>
<td>[ ] $850</td>
</tr>
<tr>
<td>Observation and Classroom Management</td>
<td>Available 2015 Semester 1</td>
<td>Available 2015 Semester 1</td>
</tr>
<tr>
<td>MODULE M</td>
<td>[ ] $850</td>
<td>[ ] $850</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Available 2015 Semester 2</td>
<td>Available 2015 Semester 2</td>
</tr>
<tr>
<td>MODULE L</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>Language</td>
<td>Available 2015 Semester 1</td>
<td>Available 2015 Semester 1</td>
</tr>
<tr>
<td>MODULE C</td>
<td>[ ]</td>
<td>[ ]</td>
</tr>
<tr>
<td>Cultural and Cosmic Integrated Studies</td>
<td>Available 2015 Semester 2</td>
<td>Available 2015 Semester 2</td>
</tr>
</tbody>
</table>

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3 Module fees are subject to annual increment
4 Semester 1: ends 12th June 2015  Semester 2: ends 20th November 2015
5 See Workshop Requirements attached.
6 See Website for location of appropriate Workshops

---

21
Personal Details
Surname .......................................................... Mr/Mrs/Miss/Ms/Dr ..........................
Given names ....................................................... Date of birth ..................................
Address ............................................................. State ............ Post Code ..............
E-mail address (Required) ........................................................................................................
Phone (Hm) ................................ (Wk) ................................ (Mob) ..................................
Occupation .............................................................. Nationality ......................................

Do you have any disability which may require special provisions on the course? Yes/No
If so, please provide details: ........................................................................................................
This will not affect your enrolment. (Please refer to Montessori Institute Access and Equity Policy)

The following conditions apply to enrolment:
• Course enrolments are not transferable to another person, and course fees are not refundable after a period of one month (30 days) from date of enrolment. An administrative fee of $250 will be deducted from any refund made within the specified period of time.
• Modules have end dates each Semester, however, extensions may be granted in extenuating circumstances for no fee.
• The Montessori teaching practice component needs to be obtained in an approved Montessori or other classroom as per your study guide instructions.
• A working with children clearance (or equivalent) will be required before undertaking Teaching Practicum or classroom observations. It is the responsibility of the student to ensure requirements are met.
• I must attend all Workshops required for the relevant Module.
• Assessment fees are paid separately at the time of sitting examinations.
• The Montessori Institute has a commitment to provide a full range of workshops over a two year period on the West coast and East coast of Australia. If workshops are not offered in my state within my period of enrolment, I will travel to attend the required workshops to complete a Module.

I have read and agree to the above conditions and to abide by the current Montessori Institute Code of Conduct Statement.

Signed .......................................................... Date ........................................

PAYMENT OPTIONS
[  ] Payment in full
[  ] Module One in instalments* (Deposit of $1,250, and two monthly instalments of $625)

*Instalments are only available for Module One, all Theory and Curriculum Modules to be paid in full

PAYMENT
CREDIT CARD Payments can be made by credit card MasterCard [  ] Visa [  ]
Credit Card No: ___________ ___________ ___________ ___________ ___________ ___________ Expiry Date __ __ / __ __
Cardholder’s Name: ___________________________________________ For the amount of $ ______________________
Signed: ___________________________________________ Date: __ __ / __ __ / __ __
## REQUIRED DIPLOMA WORKSHOPS

<table>
<thead>
<tr>
<th>Module O</th>
<th>0-3 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Observation and Classroom Management</strong></td>
<td>Observation &amp; Record Keeping</td>
</tr>
<tr>
<td></td>
<td>Adult as the Prepared Environment</td>
</tr>
<tr>
<td></td>
<td>Creating &amp; Enhancing Prepared Environments</td>
</tr>
<tr>
<td></td>
<td>Sensorial 3-6 (3 days)</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Module L</th>
<th>0-3 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Language and Practical Life</strong></td>
<td>Language 0-3 years</td>
</tr>
<tr>
<td></td>
<td>Language (3-6 years – Day 2 only)</td>
</tr>
<tr>
<td></td>
<td>Practical Life – Care of Self 0-3</td>
</tr>
<tr>
<td></td>
<td>Practical Life – Care of Environment 0-3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Module M</th>
<th>0-3 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mathematics</strong></td>
<td>The Wonderful Human Brain</td>
</tr>
<tr>
<td></td>
<td>Education of the Senses 0-3</td>
</tr>
<tr>
<td></td>
<td>Gross Motor Development 0-3</td>
</tr>
<tr>
<td></td>
<td>Fine Motor Development 0-3</td>
</tr>
<tr>
<td></td>
<td>Indirect Preparation for Mathematics 0-3</td>
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</table>

<table>
<thead>
<tr>
<th>Module C</th>
<th>0-3 YEARS WORKSHOPS</th>
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</thead>
<tbody>
<tr>
<td><strong>Cultural and Cosmic Integrated Studies</strong></td>
<td>Food 0-3</td>
</tr>
<tr>
<td></td>
<td>Creation of the Social Being 0-3</td>
</tr>
<tr>
<td></td>
<td>Culture 0-3</td>
</tr>
<tr>
<td></td>
<td>Parents as Partners</td>
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<table>
<thead>
<tr>
<th>Module O</th>
<th>3-6 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Observation and Classroom Management</strong></td>
<td>Practical Life (3 days)</td>
</tr>
<tr>
<td></td>
<td>Sensorial (3 days)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Module L</th>
<th>3-6 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Language</strong></td>
<td>Language 3-6 years (4 days)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Module M</th>
<th>3-6 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mathematics</strong></td>
<td>Mathematics 3-6 years (4 days)</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Module C</th>
<th>3-6 YEARS WORKSHOPS</th>
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</thead>
<tbody>
<tr>
<td><strong>Cultural and Cosmic Integrated Studies</strong></td>
<td>Introduction to Culture 3-6 years (5 days)</td>
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<thead>
<tr>
<th>Module O</th>
<th>6-12 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Observation and Classroom Management</strong></td>
<td>Geometry (4 days)</td>
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<table>
<thead>
<tr>
<th>Module L</th>
<th>6-12 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Language and Practical Life</strong></td>
<td>Language 6-12 years (5 days)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Module M</th>
<th>6-12 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mathematics</strong></td>
<td>Mathematics 6-12 years (5 days)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Module C</th>
<th>6-12 YEARS WORKSHOPS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cultural and Cosmic Integrated Studies</strong></td>
<td>Cosmic Education (5 days)</td>
</tr>
</tbody>
</table>
APPLICATION for ENROLMENT 2015
ADVANCED CERTIFICATE IN MONTESSORI STUDIES 0-6 YEARS

Tick appropriate boxes for enrolment

Semester One 2015
26 Jan – 12 June 2015
Language and Practical Life Module (Brisbane) [ ] $850
Environment and Sensorial Module (Perth) [ ] $850

Semester Two 2015
6 July – 20 November 2015
Social and Cultural Module (Brisbane) [ ] $850
Cognitive and Physical Development Module (Perth) [ ] $850

Please note: There are two further modules to be completed in 2016.

Surname ................................................................. Mr/Mrs/Miss/Ms/Dr ......................
Given Names ......................................................... Date of Birth .........................................................
Address ........................................................................................................................................
........................................................................................................................................ Post code ......................
E-mail address (Required) ..............................................................................................................
Phone (Hm) ........................................... (Wk) ........................................... (Mob) .................................
Occupation .............................................................. Nationality .................................................
Level of education reached ........................................................................................................
Teaching or Montessori experience ..............................................................................................
How did you hear about our training courses? ..............................................................................
Do you have any disability or specific learning needs which may require special provisions on the course? Yes/No
If so, please provide details: ..........................................................................................................
Level of education reached ...........................................................................................................

Teaching or Montessori experience..............................................................................................

How did you hear about our training courses? ...........................................................................

Do you have any disability which may require special provisions on the course? Yes/No

If so, please provide details: ....................................................................................................

This will not affect your enrolment. (Please refer to Montessori Institute Access and Equity Policy)

I enclose $ ________ (cheque/ credit card) as full Enrolment/Module fee.

The following conditions apply to enrolment:

- Course enrolments are not transferable to another person, and course fees are not refundable after a period of one month (30 days) from date of enrolment. An administrative fee of $250 will be deducted from any refund made within the specified period of time.
- A course extension can be applied for if the course is not completed in the designated timeframe (maximum of 4 years). Depending on work completed, an extension fee may be applied.
- Modules have end dates each Semester, however, extensions may be granted in extenuating circumstances for no fee.
- The Montessori teaching practice component needs to be obtained in an approved Montessori or other classroom as per your study guide instructions.
- A working with children clearance (or equivalent) will be required before undertaking Teaching Practicum or classroom observations. It is the responsibility of the student to ensure requirements are met.
- I must attend all Workshops required for the relevant Module.
- Assessment fees are paid separately at the time of practical examination.
- The Montessori Institute has a commitment to provide a full range of workshops over a two year period on the West coast and East coast of Australia. If workshops are not offered in my state within my period of enrolment, I will travel to attend the required workshops to complete a Module.

I have read and agree to the above conditions and to abide by the current Montessori Institute Code of Conduct Statement.

Signed ……………………………………………………………………………Date………………………………………

PAYMENT

CREDIT CARD Payments can be made by credit card MasterCard [ ] Visa [ ]

Credit Card No: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Expiry Date _ _ / _ _

Cardholder’s Name: ........................................................................................................... For the amount of $ ..................

Signed ……………………………………………………………………………Date ………………………………………

3/20 Comserv Loop, Ellenbrook, WA 6069 Ph: (08) 6296-7900 Fax: (08) 6296-7911
Email: info@mwei.edu.au Web: www.mwei.edu.au
ABN: 94 256 303 039