COURSE INFORMATION
2013

GRADUATE DIPLOMA OF EDUCATION (MONTESSORI)

DIPLOMA OF EARLY CHILDHOOD & PRIMARY EDUCATION (MONTESSORI)

MONTESSORI ADVANCED CERTIFICATE
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Montessori World Educational Institute (Aust)

Montessori World Educational Institute (Aust) Inc (MWEI) is a not for profit organisation and an accredited Higher Education Provider, founded for the purposes of making knowledge, training, information and materials relating to the Montessori approach to education, accessible to educators.

COURSES

MWEI (Aust) offers a range of flexible courses which can be commenced at any time of the year.

TEACHER QUALIFICATIONS

Graduate Diploma of Education (Montessori) is the only fully accredited, University level course in Australia offering a **teacher qualification and Montessori training**. The Early Childhood version is recognised by ACECQA as an Early Childhood Teacher qualification.

Diploma of Early Childhood and Primary Education (Montessori) is an accredited higher education course that offers the opportunity to study across the range of birth to primary education. It complements or lays the foundation for working in an educational environment with children. It is recognised by ACECQA as an **approved diploma level education and care qualification**, with no further study required. While it is not a teaching qualification, it has been accepted, along with work experience, as entry into a Bachelor of Teaching with two years credit.

ASSISTANT QUALIFICATION

Montessori Advanced Certificate Course offers training in Montessori education. It is appropriate for those working in early childhood environments who do not require a qualification of Diploma or above. It can also be articulated to the Diploma in Early Childhood and Primary Education (Montessori Education).

All courses involve attendance at intensive block workshops, submission of written assignments, practical experience in educational environments and examinations.

Contact the Office for further information on all courses

[info@mwei.edu.au](mailto:info@mwei.edu.au)
IELTS REQUIREMENT

IELTS (International English Language Testing Score) is a proven and accepted entry requirement. It is accepted worldwide as a secure, valid and reliable indicator of true-to-life ability to communicate in English for education, immigration and professional accreditation. Applicants can apply on-line and there are many test centres around Australia.

There is no pass or fail in IELTS. Candidates are graded on their performance, using scores from 1 to 9 for each part of the test Listening, Reading, Writing and Speaking. The results from the four parts then produce an Overall Band Score.

Applicants for an MWEI (Aust) Diploma course who do not have an Australian High School Certificate or TAC Certificate IV or who have English as a Second Language require a score of Band 5.5 as a prerequisite for enrolment.

For the Graduate Diploma, there is an International English Language Testing System (IELTS) requirement for those with an overseas Bachelor Degree with an overall IELTS score of 7.0 and a minimum of 6.5 in reading and writing.

IELTS test must be Academic Tests. General Training IELTS tests are not acceptable.


Written assignments
On enrolment a personal tutor is allocated for the duration of your study. Assignments are submitted via email to your tutor on a regular basis, the MWEI courses are all self-paced and as such personal discipline and organisational skills are a necessity.

Workshops
Intensive block workshops are a component of the course, you will be required to attend up to 20 days of workshops in total. Workshops are generally presented over weekends or on school holidays to avoid conflicts with work commitments. The cost of attending workshops is in addition to the course fee and is payable upon registration of each workshop.

Reference books
You will receive relevant Curriculum Guides to take with you to each workshop, your curriculum guides are a reference guide for each piece of Montessori equipment. The guides are in full colour and are a valuable resource for the Montessori teacher.

E Learning
We are pleased to offer the MOODLE online learning system to our students. When you enrol in your course, you will be allocated a username and student login. You can access articles relating to your assignments, you can also connect with other MWEI students, see upcoming events and view your assignment marks and exam results here.

Student Library
MWEI offer an extensive library free of charge to all of our students. To request a book, simply email the office and we will post your books to you via Aust post. Students may keep books for up to 8 weeks after which time we ask that they be returned to the office.

Austudy/Payment plans
MWEI is an approved AUSTUDY provider for the Graduate Diploma and Diploma course; MWEI do not offer student loans, however we can offer a payment plan to assist with finances. Please refer to the Schedule of fees for further information.
GRADUATE DIPLOMA OF EDUCATION (MONTESSORI)

ENTRY REQUIREMENTS
Applicants will require an appropriate Australian recognised Bachelor Degree from University. If your Degree is from outside of Australia, it will need to be assessed by The Overseas Qualifications Unit in your state. A language assessment may be required for some applications.

Students choose a minor in one of the following age groups:
- 3-6 years Early Childhood
- 6-12 years Primary

THE COURSE IS DESIGNED FOR
- Those with a related Bachelor Degree who would like to train as both a Montessori and mainstream teacher. Graduates from this course will be eligible to apply for teacher registration.

COURSE STRUCTURE
- Educational and Montessori theory and philosophy (2 units)
- Child development and teaching (3 units)
- Study of curriculum practice (6 units) which includes twenty face-to-face intensive block workshop days
- Supervised teaching practice in Montessori and mainstream classrooms (1 unit)
- Action Research

STUDY TIMEFRAME
This course can be completed in two years (full time) or up to four years (part time). If completing this course on a full time basis, travel to other states to complete all required workshops may be necessary.

Approximate study times:
- Theory and Practice Units 750 hrs.
- Curriculum workshops, assignments and examinations 260 hrs.
- Practice teaching experiences 420-455 hrs.

TOTAL - 1465 hrs nominal

COURSE FEE – $5950 (workshop fees not included)

- Special offer for first semester 2013 only – Tuition fee of $5000 (workshop fees not included)

*TEACHER REGISTRATION REQUIREMENTS
Each state in Australia has its own registration requirements. Montessori Institute Graduates may register with the state body or apply to the WA Teacher Education Board for initial teacher registration, then apply under the Mutual Recognition Act for Teacher registration in their own state.

All information is given in good faith and to the best of our knowledge. We urge you to check with your state’s teacher registration body for confirmation.
DIPLOMA OF EARLY CHILDHOOD & PRIMARY EDUCATION (MONTESSORI)

ENTRY REQUIREMENTS
Applicants will require
- Evidence of satisfactory completion of Year 12 or
- An overseas equivalent AND evidence of an English Language assessment.

Students select a focus area from the following age groups:
- 0-3 years Infant
- 3-6 years Early Childhood
- 6-12 years Primary

THE COURSE IS DESIGNED FOR
The Diploma of Early Childhood and Primary Education offers the opportunity to study externally across the age range of birth to primary education. It compliments or lays the foundation for working in an educational environment with children.

It is not a teaching qualification on its own.
- Registered teachers aiming to become Montessori trained.
- Those wanting to gain a Montessori qualification as a pathway to a Bachelor of Education at University (it has been accepted, along with work experience, as entry into a Bachelor of Education with two years credit).
- Those who need an approved Diploma level education and care qualification to work in a Montessori child care or playgroup setting.
- To gain skills and knowledge required for teaching or assisting in a Montessori environment.

COURSE STRUCTURE
- Twenty four (24) written Theory assignments.
- Sixteen (16) Curriculum assignments.
- Classroom observation tasks.
- 20 days of face to face workshops
- Teaching Practicum—175 hrs or 5 weeks (flexible).
- Curriculum material making.
- Examinations (Theory paper, Curriculum Paper and Practical Examination).

STUDY TIMEFRAME
The Diploma course is studied over a period of two years (full time) or up to four years (part time). The course is self-paced and can be completed anywhere within this timeframe.
- Theory & Curriculum units & exams 1260 hours
- Curriculum workshops & materials 380 hours
- Practice teaching & observations 220 hours

TOTAL -1860 hours nominal

COURSE FEE $4310 (workshop fees not included)
ENTRY REQUIREMENTS
No prerequisites but applicants generally must be over eighteen years of age. Enrolments for 15-18 year olds will be considered upon receipt of a Consent Form signed by a parent or guardian and submission of a 500 word essay outlining reasons for undertaking the course.

THE COURSE IS DESIGNED FOR
The Montessori Advanced Certificate Course is ideal for those who want to train to be an Education Assistant, Playgroup leader or Child Care worker in a Montessori early childhood environment, centre or school.

COURSE STRUCTURE
The Course can be completed full time in one year; however extensive travel interstate will be required. We recommend taking two/three years part time to complete this course within your state (WA & QLD only). It is divided into seven units and three sections. The first section includes Montessori Theory, educational philosophy, child development and other relevant topics and needs to be completed first. The second section covers the practical application and curriculum for the age group. The third section is the Supervised Teaching module.

- Three Theory Units includes twelve (12) written assignments, one (1) theory workshop and observation tasks
- Four Curriculum Units includes eight (8) Assignments, four (4) observation tasks and twenty (20) days of workshops related to curriculum and the practical application in the classroom.
- Practical Exam to be taken upon completion of all units. Oral/Practical exams are generally held alongside the other exams in the middle of October each year however, arrangements can be made for the Oral/Practical exam to be held at another time. The pass mark for this summative assessment is 65%.
- 120 hours of Teaching Practice (80 hours must be teaching practice in an approved Montessori environment)

STUDY TIMEFRAME
Approximate study times for the various aspects of the Montessori Advanced Certificate Course are:

- Theory and Curriculum Units 240 hrs.
- Curriculum workshops, observation and practice 280 hrs.
- Practice teaching 120 hrs.

TOTAL - 640 hours nominal

*Workshops for this course are generally offered only in QLD and WA. Travel interstate will be required to complete this course if you are in NSW, VIC or SA

COURSE FEE $2180
(workshop fees not included)
**WORKSHOPS**

Workshops are a requirement of all courses. In order to fully understand the Montessori materials, you are required to attend a series of intensive block workshops, as outlined below.

Foundation Theory should be attended first. Once this has been completed, workshops can be attended as they are offered. However, where applicable, it is recommended that Practical Life and Sensorial workshops be attended before the other curriculum areas.

**Graduate Diploma** and **Diploma** students are required to attend twenty (20) Intensive Block Workshops days. The table below indicates the workshops appropriate for the focus age groups chosen. The Additional Needs Workshop is optional.

<table>
<thead>
<tr>
<th>0-3 years</th>
<th>3-6 years</th>
<th>6-12 years</th>
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</thead>
<tbody>
<tr>
<td>Foundations of Development</td>
<td>Foundations of Development</td>
<td>Foundations of Development</td>
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<tr>
<td>(1 day)</td>
<td>(1 day)</td>
<td>(1 day)</td>
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<tr>
<td>Adult as the Prepared Environment</td>
<td>Practical Life</td>
<td></td>
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<tr>
<td>(1 day)</td>
<td>(3 days)</td>
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<tr>
<td>Creating &amp; Enhancing Prepared Environments</td>
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<td>(1 day)</td>
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<tr>
<td>Practical Life – Care of Self 0-3</td>
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<tr>
<td>(1 day)</td>
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<tr>
<td>Practical Life – Care of Environment 0-3</td>
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<tr>
<td>(1 day)</td>
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<tr>
<td>Food 0-3</td>
<td></td>
<td>Geometry</td>
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<tr>
<td>(1 day)</td>
<td></td>
<td>(4 days)</td>
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<tr>
<td>The Wonderful Human Brain</td>
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<td>(1 day)</td>
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<tr>
<td>Gross Motor Development 0-3</td>
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<tr>
<td>(1 day)</td>
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<tr>
<td>Education of the Senses 0-3</td>
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<tr>
<td>(1 day)</td>
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<tr>
<td>Sensorial 3-6</td>
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<tr>
<td>(3 days)</td>
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<tr>
<td>Indirect Preparation for Mathematics 0-3</td>
<td>Mathematics (3-6 yrs)</td>
<td>Mathematics (6-12 yrs)</td>
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<tr>
<td>(1 day)</td>
<td>(4 days)</td>
<td>(5 days)</td>
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<tr>
<td>Fine Motor Development 0-3</td>
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<td>(1 day)</td>
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<tr>
<td>Language 0-3 years</td>
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<tr>
<td>(1 day)</td>
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<tr>
<td>Language (3-6 yrs)</td>
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<tr>
<td>(First day)</td>
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<tr>
<td>Language (3-6 yrs)</td>
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<tr>
<td>Community, Grace &amp; Courtesy 0-3</td>
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<td>(1 day)</td>
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<tr>
<td>Culture 0-3</td>
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<tr>
<td><em>Art, Technology, Music &amp; Science</em></td>
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<td>(1 day)</td>
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<td>Parents as Partners</td>
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<td>(1 day)</td>
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<tr>
<td>Observation &amp; Record Keeping</td>
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<td>(1 day)</td>
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<td><strong>TOTAL 20 days</strong></td>
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<tr>
<td>Additional Needs (2 days)</td>
<td>Additional Needs (2 days)</td>
<td>Additional Needs (2 days)</td>
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Montessori Advanced Certificate students attend fourteen workshops (20 days in total) as indicated below.

<table>
<thead>
<tr>
<th>WORKSHOP PROGRAMME 0-6</th>
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<tbody>
<tr>
<td>Foundations of Development</td>
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<tr>
<td>Adult as the Prepared Environment 0-3</td>
</tr>
<tr>
<td>Creating &amp; Enhancing Prepared Environments</td>
</tr>
<tr>
<td>Practical Life 3-6</td>
</tr>
<tr>
<td>Food 0-3</td>
</tr>
<tr>
<td>Community, Grace &amp; Courtesy 0-3</td>
</tr>
<tr>
<td>Language 0-3</td>
</tr>
<tr>
<td>Language 3-6</td>
</tr>
<tr>
<td>Mathematics 3-6</td>
</tr>
<tr>
<td>Indirect Preparation for Mathematics 0-3</td>
</tr>
<tr>
<td>Education of the Senses 0-3</td>
</tr>
<tr>
<td>Sensorial 3-6</td>
</tr>
<tr>
<td>Fine Motor Development 0-3</td>
</tr>
<tr>
<td>Gross Motor Development &amp; Outdoor Environments 0-3</td>
</tr>
<tr>
<td><strong>TOTAL 20 days</strong></td>
</tr>
</tbody>
</table>

Workshops are offered regularly on the East Coast and the West Coast.

Registration forms for upcoming workshops can be downloaded from www.mwei.edu.au
Registration forms are also emailed to students 4 weeks prior to the workshop.

*Workshop days for particular curriculum areas may be presented over one or more weekends, evenings or in blocks. Students may have to travel if they wish to complete all workshops within 1 year.
MWEI (AUST) INC - RECOGNITION OF PRIOR LEARNING (RPL)

MWEI (Aust) recognises that learning occurs in a variety of ways, including formal study at universities and other accredited institutions and private providers, employer-based training and development and relevant experience gained within the workforce. It is committed to recognising previous studies and other relevant prior learning that contribute towards satisfying requirements for its courses. This information explains how to have your prior learning and current skills and/or knowledge recognised. Recognition of Prior Learning (RPL) is an integral part of our service and everyone is entitled to apply.

WHAT IS MUTUAL RECOGNITION?
Mutual Recognition allows entry into a course. If you have completed or begun a Montessori Education course with another Registered Training Organisation, supply certification of your completed qualification or relevant Statements of Attainment for units assessed along with your proposal form. If we require further details of the relevant accredited course you followed, we will contact you.

WHAT IS SKILLS RECOGNITION?
This enables students to obtain recognition of skills obtained through formal/informal training, work experience and/or life experience which can be assessed and demonstrated against Montessori World Educational Institute (Australia) Inc programmes.

Recognition of prior learning (RPL) is a process whereby the skills you have acquired over time can be formally acknowledged, irrespective of where or how they were acquired. RPL can be given for credit to a component or in some cases the whole of a unit.

WHO SHOULD APPLY?
If you think you might already have the skills or knowledge required for a part or parts of a Unit of the course, then you should consider applying for RPL as outlined here.

WHAT WILL SKILLS RECOGNITION COST?
The initial cost of applying is a processing fee of $225. This is sent in with your Proposal. Once we have received your proposal and assessed the evidence provided, you will be advised of the cost of the tuition fees. The initial processing fee of $225 for Skills Recognition is non-refundable regardless of the success or otherwise of your Application.

WHAT IS MEANT BY EVIDENCE?
Evidence refers to the various methods of demonstrating the required skills or competencies.

1. Validated letter
A validated letter should provide details concerning the duties, experience and responsibilities of the application relevant to the Assessment Criteria of the unit. It should attempt to provide some indication of the level of skill demonstrated by the applicants in their work performance. The author of the letter needs to be available to be contacted by MWEI.

2. Sample of Work (Work Projects)
If possible, you should accompany your proposal with relevant samples of work which demonstrate your competence for particular Performance criteria.

3. On-the-Job Assessment
If currently employed, it may be possible for a designated person/principal at your school to confirm your competence in specified areas.
OTHER FORMS OF EVIDENCE

Formal Training
Any qualifications relevant to a particular learning outcome (including school, college and university) or any specialised courses attended which might be relevant (short courses, workshops, specific professional development/Montessori related).

Short Courses/Professional Development
If you have a Statement of Attainment for individual units/modules or Attendance Certificates, these can be included.

CURRENCY
You must be confident that you are still able to effectively put your skills into practice or recall the required knowledge. One way of demonstrating currency of knowledge is that you are using the skill in your present work environment. RPL can only be awarded when MWEI (Aust) is confident that the individual currently holds the identified competencies.

RELEVANCY
The skills for which you are claiming RPL should relate directly to the elements and be at a comparable level.

SUFFICIENCY
There should be sufficient evidence to confirm the accuracy of your claims (e.g., letter from your principal, testimonials, references etc.)

AUTHENTICITY
The candidate and not someone else has actually to provide the evidence. As courses are offered on an external study basis only, this evidence will be closely scrutinized.

CAN I APPEAL?
If you are not happy with the final outcome, you can appeal the decision made. This will initially be discussed between you and MWEI (Aust). If you are still not happy, an Appeals Panel would be convened. A non-refundable fee of $50 is required to commence the appeal process, although there will also be further costs for the Panel’s time.

RELIABILITY (CONSISTENT ACHIEVEMENT)
The outcome is the same no matter who conducts the assessment, when it is conducted, or where.

YOU ARE READY TO GO – WHAT NOW?
When you have completed your Proposal Form and supporting documents, submit them together with the processing fee of $225 to MWEI (Aust) for registration. Your proposal and supporting documentation will be forwarded to an Assessor for evaluation. Following the evaluation of your Proposal, you will be notified of the outcome of your application. If your application is successful you will be notified of any exemptions we can offer and the pro-rata cost of tuition fees applicable.
**COURSE FEES 2013**

*Workshop Fees are not included in course fee*

<table>
<thead>
<tr>
<th>GRADUATE DIPLOMA OF EDUCATION (MONTESSORI) $5950</th>
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</thead>
</table>
| **Option 1: PAYMENT IN FULL**  
A discount of $280 applies if full fees are paid in advance, only **$5670** |
| **Option 2: INSTALMENT PLAN**  
Deposit $1990 (*paid on enrolment*)  
5 X Monthly instalments of $792  
*PLUS Teaching Practice fee $1500 only payable at time of doing required teaching practice (Grad Dip only)* |

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<thead>
<tr>
<th>DIPLOMA OF EARLY CHILDHOOD &amp; PRIMARY EDUCATION (MONTESSORI) $4580</th>
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</thead>
</table>
| **Option 1: PAYMENT IN FULL $4580**  
A discount of $270 applies if full fees are paid on enrolment **$4310** |
| **Option 2: INSTALMENT PLAN**  
Deposit $1530 (*paid on enrolment*)  
5 x Monthly instalments of $610 |

<table>
<thead>
<tr>
<th>MONTESSORI ADVANCED CERTIFICATE $2180</th>
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</table>
| **Option 1: PAYMENT IN FULL $2180**  
A discount of $100 applies if full fees are paid on enrolment **$2080** |
| **Option 2: INSTALMENT PLAN**  
Deposit $730 (*paid on enrolment*)  
5 x Monthly instalments of $290 |

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<tr>
<th>OTHER FEES</th>
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</table>

**RECOGNITION OF PRIOR LEARNING (RPL)**  
Recognition of Prior Learning, Recognition of Current Competencies, National Recognition  
Non-refundable processing fee **$260**

**EXAM FEES**  
Paper I $180  
Paper II $180 & Practical Exam $180  
Advanced Certificate – Practical exam $180  
Surcharge for different written exam venue $85

**TYPICAL WORKSHOP FEES** $115 per day for MWEI Students; $200 per day for Non-MWEI students.
FREQUENTLY ASKED QUESTIONS

HOW LONG WILL IT TAKE ME TO FINISH MY COURSE?
This depends on the course you are enrolled in:
- Graduate Diploma of Education (Montessori) 2 years full time or 4 years part time
- Diploma of Early Childhood and Primary Education (Montessori) 2 years full time or 4 years part time.
- Montessori Advanced Certificate Course 1 year full time or 3 years part time.
All courses are SELF PACED and can be completed anywhere within your study timeframe.

ARE ALL COMPONENTS OF THE COURSE EXTERNAL?
No, there are compulsory face-to-face workshops and lectures with all of the MWEI courses. Please see the Workshop table for the number of workshops you need to attend.

ARE WORKSHOPS HELD NEAR ME?
We make a commitment to hold workshops on a 2 year cycle in WA, SA, QLD and Vic. In NSW the workshops may not be held as regularly. Some of the locations of workshops have been: Perth, Adelaide, Brisbane, Newcastle, Melbourne & Sydney.

DO I NEED TO ATTEND THE WORKSHOPS?
Yes, as a requirement to complete the course, you must attend all of the required workshops for your course and age group. At the workshops you will gain knowledge about the Montessori curriculum, how to use the Montessori equipment and how to present material to the children in your age grouping.

IF I HAVE TEACHING EXPERIENCE, CAN I GAIN COURSE EXEMPTIONS?
Yes, for the Graduate Diploma course we can give some RPL (Recognition of Prior Learning) for some aspects. For the Diploma and Advanced Certificate, we can only take into consideration Montessori qualifications. Please see the RPL information for further clarification.

WHAT IF I AM FROM OUTSIDE OF AUSTRALIA?
We welcome overseas students, but please be aware:
- There will be travel required to Australia on numerous occasions for workshops, exams and in some cases Teaching Practice. We do not run our course outside of Australia.
- We are unable to sponsor any kind of Visa through our Institute.

WHAT IS AN AUSTRALIAN RECOGNISED DEGREE?
If you have an overseas University Degree and would like to apply for any of MWEI’s courses, your Degree must be recognised by “The Overseas Qualifications Unit”.
You will need to apply directly to www.det.wa.edu.au/training/oqu.

ARE YOUR COURSES ACCREDITED?
Yes, in fact the Graduate Diploma course is the only post Graduate, university level Montessori course in Australia. The Diploma of Early Childhood & Primary Education is accredited with ‘The Office of Higher Education’ in Australia.
The Montessori Advanced Certificate but is highly regarded in Montessori schools and is recognised as a Certificate III in Children’s Services through the Hills Educational foundation, available upon completion of this course (upon application and payment of a fee) for candidates who have a current Senior First Aid Certificate.
MONTESSORI TEXTBOOKS REQUIRED FOR COURSES

Books can be borrowed from the MWEI Library
If you would like to purchase books, we recommend www.montessoribooks.com.au

Graduate Diploma of Education (Montessori) &
Diploma of Early Childhood & Primary Education (Montessori)
* note list of extra books for Graduate Diploma

T McDevitt & J Omerod
Child Development and Education or other recent child development text.

Maurice Balson
Understanding Classroom Behaviour (or Student Behaviour: theory and practice for teachers by L. Porter)

R Zevenbergen et al.
Teaching mathematics in primary schools

D. Green & R. Campbell
Literacies and Learners. Current Perspectives

Bowes & Hayes
Children, Families and Communities

Focus on 0-3 Years

Maria Montessori:
The Montessori Method
The Secret of Childhood
The Absorbent Mind

Paula Polk Lillard:
Montessori from the Start

S Montanaro
Understanding the Human Being

L. Eliot
What's Going on in There? How the brain and mind develop in the first five years of life.

Focus on 3-6 Years

Maria Montessori:
The Montessori Method
The Secret of Childhood
The Absorbent Mind

Paula Polk Lillard:
Montessori Today

Focus on 6-12 Years

Maria Montessori:
The Montessori Method
The Advanced Montessori Method, Volume 1
(Formerly Spontaneous Activity in Education)
The Secret of Childhood
The Absorbent Mind
To Educate the Human Potential

Paula Polk Lillard:
Montessori Today
Montessori. A modern approach

Michael & D'Neil Duffy
Children of the Universe: Cosmic Education in the Montessori Elementary classroom
ONLY for Graduate Diploma of Education (Montessori)

Angeline Lillard  Montessori: The Science behind the Genius
By Rita Kramer  Maria Montessori. A biography
L. Katz & S. Chard.  Engaging children's minds: the project approach
Ed. P Foreman  Inclusion in Action
S. Blakemore & U. Frith  The Learning Brain
R. Craven  Teaching Aboriginal Studies

Montessori Advanced Certificate Course

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